

Welcome to the Assistive Technology Room (ATR)

To ensure fair and reasonable access to the ATR by all library users with a disability, please abide by the following guidelines:

- 1. ID (library card, driver's license, benefit card) is required to sign in for an ATR session. ID must belong to the person using the assistive equipment. Each session lasts 2 hours**
2. Each person may sign in for two sessions per day.
3. There must be at least one hour between sessions.
4. A maximum of 3 persons may occupy the ATR at one time.
5. **You may not bring food into the ATR.** Beverages with covers are OK.
6. If you need to leave the room for any reason, please notify staff by using the intercom. Close the door when you leave. Staff will need to unlock the door when you return.
7. Any time you are not in the ATR after your session starts will be included in your 2-hour session.
- 8. Be sure to remove all of your belongings from the room when you leave. Return to the Computer Information desk for your ID.**
9. Please let staff know if you would like them to help you find or retrieve books or other library materials or if there are any problems with the equipment. There are two intercoms for your safety and convenience.

We hope that the ATR workspace and technology will meet your needs.

Library Rules of Conduct apply to the ATR

Failure to comply with these guidelines may result in loss of ATR privileges.